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## **INSTRUCTIONS**

### **For the procedure of voting at the extraordinary general shareholders meeting of Public Joint Stock Company Uralkali (PJSC Uralkali, Company)**

The voting at the extraordinary general shareholders meeting (hereinafter the extraordinary general shareholders meeting, general shareholders meeting, general meeting) is based on the principle “one voting share = one vote” except when voting to elect members of the Board of Directors of PJSC Uralkali, in which case cumulative voting is used.

The common shares of PJSC Uralkali are the voting shares at the extraordinary general shareholders meeting.

Registered voting ballots are used for voting. Notices containing the will of the persons entitled to participate in the general shareholders meeting but not registered in the share register of the Company, who gave instructions to persons keeping records of their rights to shares in compliance with the requirements of the Russian laws on securities, shall be treated as if they were voting ballots.

Ballots must be filled in carefully, and the use of ball-point pens or ink pens is required.

### **IN ORDER TO VOTE VOTERS MUST EITHER CROSS OUT THE UNWANTED OPTIONS OR TO CHECK THE WANTED OPTION AS FOLLOWS**

For the purpose of cumulative voting each voting share of PJSC Uralkali represents 10 (ten) votes (in accordance with the number of members of the Board of Directors).

During cumulative voting persons entitled to participate in the annual general shareholders meeting can either give all their votes “in favor” of one candidate or distribute their votes amongst several candidates.

If voters are acting on the basis of instructions of persons who acquired their shares after the date of identification of persons entitled to participate in the general meeting, or on the basis of instructions of owners of depositary securities and other persons exercising rights to depositary securities, voters may select more than one voting option. In other cases – voters may select only one voting option.

Voters preparing voting ballots on the basis of a power of attorney issued in relation to transferred shares must indicate the number of votes given to each voting option in the box where the number of votes must be indicated, and also indicate that they are voting on the basis of a power of attorney issued in relation to transferred shares. Voters must indicate this by marking the appropriate box under the heading “To be marked by the voter”.

If several voting options are selected, voters must indicate the number of votes given to each option in the boxes provided. Voters must also indicate the fact that they are voting on the basis of instructions of persons who acquired their shares after the date of identification of persons entitled to participate in the general meeting, and (or) on the basis of instructions of owners of depositary securities or other persons exercising rights to depositary securities. Voters must indicate this by marking the appropriate box under the heading “To be marked by the voter”.

If after the date of identification of persons entitled to participate in the general meeting not all shares have been transferred, voters must indicate the number of votes given to the voting option in the appropriate box and indicate the fact that a portion of the shares was transferred after the date of identification of persons entitled to participate in the general meeting. Voters must indicate this by marking the appropriate box under the heading “To be marked by the voter”. If in relation to the shares transferred after the date of identification of persons entitled to participate in the general meeting instructions coinciding with the chosen voting option are received from the buyer of these shares, these votes shall be added up.

Persons who are entitled to participate in the general meeting, but are not registered in the share register of the Company, should issue instructions to persons keeping records of their rights to shares in compliance with the requirements of the Russian law.

When preparing a ballot:

1. Shareholders – natural persons (or other persons entitled to participate in the general shareholders meeting)– must indicate their surname and initials. Shareholders – legal entities (or other persons entitled to participate in the general shareholders meeting) – must indicate their full corporate name and the title, surname and initials of the person who signed the ballot, if the ballot was signed by the director of the legal entity.
2. Representatives or legal successors of shareholders (or other persons entitled to participate in the general shareholders meeting) must indicate their surname and initials (and the details of the document certifying their authority prepared in compliance with the requirements of the current laws (if this is a power of attorney – indicate the number of the power of attorney and the date of issue).

Filled out voting ballots must be sent to one of the following addresses: Public Joint Stock Company Uralkali, Russian Federation, 618426, Perm Region, Berezniki, 63 Pyatiletki Street; or Joint Stock Company VTB Registrar, Russian Federation, 127015, Moscow, 23 Pravdy Street, building 10; or Perm Office of Joint Stock Company VTB Registrar, Russian Federation, 614002, Perm Region, Perm, 94 Sibirskaya Street.

Filled out voting ballots as well as the voting instructions submitted by persons who are entitled to participate in the general shareholders meeting, but are not registered in the share register of the Company to persons keeping records of their rights to shares in compliance with the requirements of the laws of the Russian Federation on securities must be received at the indicated address by **February 14, 2020**.

The votes contained in voting ballots are not counted in cases specified by the laws of the Russian Federation and in the following cases:

- If the form of the voting ballot does not conform to the form of the ballot approved by the Board of Directors of PJSC Uralkali;
- If the ballot is not signed, which would make it impossible to identify the person (shareholder or representative/legal successor of the shareholder) who voted with this ballot;
- If a document certifying the powers of the person (a notarized copy thereof) and executed in compliance with the requirements of the current laws is not enclosed with the ballots signed by representatives/legal successors of shareholder.